

		Campground Monitor (Mill Road) Job Description / Physical Requirements and Potential Hazards	
		Supervisor(s): Housing Director	EEOC code: 9
FSLA Status Non-exempt seasonal	L & I code: 8	Revision Date: 9/15/2021	
Supervises:		\$15.26 an hour	

Important note: This position is seasonal and can end when funding or circumstances change. These changes can include a move to another location, end of funding, or other factors. Notice will be given as soon as practicable.

ESSENTIAL JOB FUNCTIONS:

- serve as a liaison between the clients who are camping and public officials
- work with clients to keep the areas clean and meeting health code rules
- enforce rules regarding noise, trash, and behavior while at the site
- working with the police, navigator and other organizations overseeing health and safety standards
- communicating with OlyCAP managers in regard to clients entering or leaving the site
- keeping a log of incidents and have that log available to OlyCAP personnel
- maintain and enforce a list of persons asked to leave (the trespass list) and provide to OlyCAP

KNOWLEDGE SKILLS AND ABILITIES:

- must be awake during on-shift times and when on-site for work
- working cellphone or other dependable communication
- ability to provide non-judgmental service to homeless population; handle emergency situations in a calm and deliberate manner. Must be able to provide indigent population with oversight and rules and regulations in dignified yet firm manner. Must be able to assess situations and make appropriate decisions.
- employee will not be expected to stay on premises when not working.

QUALIFICATIONS:

- pass criminal background check and participate in OlyCAP orientation
- a demonstrated understanding of homeless issues, substance abuse, mental health disorders, working with persons in crisis, is a plus for this position. Strong communication skills; must be responsible and reliable.
- an RV/trailer will be provided as a base. It will also be used by case managers daily



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PHYSICAL REQUIREMENTS AND POTENTIAL HAZARDS

The following identifies the physical demands and potential hazards typically encountered by this position that can reasonably be anticipated in the normal and customary performance of the essential functions of your work.

- NA:** Not applicable, not required of this position.
- NE:** Requirement is present, but is not essential to the position.
- O:** Occasional, up to 33 percent of the time and essential to the position. (For example, a lifeguard swims only occasionally, but it is essential that a lifeguard be able to swim.)
- F:** Frequent, 34-66 percent of the time.
- C:** Continuous, over 66 percent of the time.

	NA	NE	O	F	C
Sitting					x
Walking					x
Standing				x	
Running			x		
Bending or twisting				x	
Squatting or kneeling				x	
Reaching above shoulder level				x	
Climbing (e.g. ladders)				x	
Driving cars, light duty trucks	x				
Driving heavy duty vehicles	x				
Using foot controls	x				
Repetitive motion of hands/fingers				x	
Grasping with hand, gripping			x		



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	NA	NE	O	F	C
Lifting/carrying 10-25 pounds			X		
Lifting/carrying 26-50 pounds			X		
Lifting/carrying more than 50 pounds			X		
Pushing/Pulling			X		
Work in/exposure to inclement weather				X	
Work in/exposure to cold water				X	
Exposure to dust, chemicals or fumes				X	
Work/live in remote field sites	X				
Use of hazardous equipment (e.g. guns, chainsaws, explosives)	X				
Work at heights (e.g. towers, poles)	X				
Exposure to infection, germs or contagious diseases					X
Exposure to blood, body fluid, or potentially contaminated materials					X
Exposure to needles or sharp implements				X	
Use of hot equipment (e.g., ovens)	X				
Exposure to electrical current	X				
Seeing objects at a distance				X	
Seeing objects peripherally					X
Seeing close work (e.g., typed print)				X	
Distinguishing colors		X			
Hearing conversations or sounds					X
Hearing via radio or telephone					X
Communicating through speech					X
Distinguishing odors by smell					X
Distinguishing tastes	X				



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	NA	NE	O	F	C
Exposure to wild/dangerous animals	x				
Exposure to insect bites or stings		x			
Work/travel in boat/small aircraft	x				
Exposure to aggressive/angry people					x
Other:					
Other:					

Other physical or mental requirements of this position that have not been addressed above?

I have read, understand and am able to perform the essential job functions; and physical requirements and potential hazards of this position with or without reasonable accommodation.

Employee Signature

Date