



**OlyCAP**

## Brinnon Community Center Advisory Committee Meeting

**Date:** May 7, 2026

**Time:** 4:00pm – 5:00pm

**Location:** 306144 Hwy 101 Brinnon WA 98320

**Virtual Option (Microsoft Teams):**

<https://teams.microsoft.com/meet/218031225092165?p=Z0cvAUnYwi952xdiT6>

**Public Access Information:** This meeting is open to the public. Community members may attend in person or via Microsoft Teams.

### Community Input and Transparency Note

OlyCAP uses Community Center Advisory Committees to create a transparent, community-centered forum for feedback about community center programming, use, and local needs. These committees are advisory only. They help surface ideas, concerns, and recommendations, but final operational decisions remain with OlyCAP.

#### 1. Welcome and Introductions

- Welcome by Community Center Manager Jeremy Simmons
- Introductions of committee members, staff, and guests as needed
- Community Action Promise



#### 2. Community Input / Public Comment

Members of the public may share comments related to the community center, its programming, public use, partnerships, or community needs.

#### Speaker guidelines:

- Up to 3 minutes per speaker
- Speakers should share their name and community for the record

- The committee will listen and may ask clarifying questions, but will not typically debate or take immediate action on items not listed on the agenda

### **3. Review and Approve Agenda**

#### **Suggested language:**

“Does anyone have any additions or changes to the agenda?”

### **4. Review and Approve Previous Meeting Notes**

**Suggested language:**

“Are there any corrections to the previous meeting notes?”

**5. Center Updates from OlyCAP / Community Center Manager**

Examples:

- Center activities and programming updates
- Rentals / community use updates
- Facility or maintenance updates
- Upcoming events and partnerships
- Community feedback themes

**6. Committee Discussion Items / Ongoing Topics**

List each topic separately:

- Advisory Committee Nominees 6-8: Alicia Simmons, Jacob Rember, Mike Melhiem, Eli Simmons, Gideon Simmons, Ruth Dunam, Mattaniah Corban, Suzanne Stoll, Tom Backman.
- Movie Night June 5<sup>th</sup>
- Movie Choice Elemental or Raya and the Last Dragon
- Food, popcorn, drinks.

**7. New Ideas / New Topics**

List each topic separately:

- [Topic #1] YMCA Summer program
- [Topic #2] Lunch Program

**8. Recommendations or Follow-Up Items for OlyCAP**

Capture any recommendations, requests for information, or items for follow-up.

**9. Next Meeting / Upcoming Dates**

- Confirm next meeting date (Tue 4<sup>th</sup> at 4pm)
- Note upcoming events or important dates

**10. Closing**

- Thank participants
- End meeting at 5pm