



Brinnon Advisory Committee Meeting

Date: September 3, 2026

Time: 4:30 p.m. - 5:30 p.m.

Location: 306144 Hwy 101, Brinnon WA 98320

Virtual Option (Microsoft Teams):

<https://teams.microsoft.com/meet/218031225092165?p=Z0cvAUnYwi952xdiT6>

Meeting ID: 218 031 225 092 165

Passcode: cX6GG28H

Public Access Information: This meeting is open to the public. Community members may attend in person or via Microsoft Teams.

Community Input and Transparency Note

OlyCAP uses Community Center Advisory Committees to create a transparent, community-centered forum for feedback about community center programming, use, and local needs. These committees are advisory only. They help surface ideas, concerns, and recommendations, but final operational decisions remain with OlyCAP.

1. Welcome and Introductions

- Welcome by Community Center Manager / OlyCAP staff facilitator
- Introductions of committee members, staff, and guests as needed
- Community Action Promise

2. Community Input / Public Comment

Members of the public may share comments related to the community center, its programming, public use, partnerships, or community needs.

Speaker guidelines:

- Up to 3 minutes per speaker
- Speakers should share their name and community for the record
- The committee will listen and may ask clarifying questions, but will not typically debate or take immediate action on items not listed on the

agenda

3. Review and Approve Agenda

Suggested motion:

“Does anyone have any additions or changes to the agenda?”

4. Review and Approve Previous Meeting Notes

Review and approve the August 6, 2026 meeting notes.

Suggested motion:

“Are there any corrections to the previous meeting notes?”

5. Center Updates from OlyCAP / Community Center Manager

Updates for September:

- Soup & Social attendance review and decision on September continuation
- Volunteer coverage needs, including Saturdays, late-afternoon shifts, and Game Night staffing
- Brinnon Community Choir launch on September 20 and December concert planning
- Emergency-preparedness presentation series coordination and partner availability
- Current activities, rentals, calendar changes, and community feedback

6. Committee Discussion Items / Ongoing Topics

Carry-forward topics from the August meeting:

- Volunteer coverage and status of Community Game Night
- Monthly emergency-preparedness presentation schedule and first topic
- Brinnon Community Choir registration, outreach, scholarships, sponsorships, and concert date

7. New Ideas / New Topics

Program ideas for committee consideration:

- Use of the name “Maker Space” and outreach explaining that the program is open and free
- Additional ideas or topics raised by committee members or the public

8. Recommendations or Follow-Up Items for OlyCAP

Review follow-up needs, assign responsible persons, and identify any recommendations or requests for information to send to OlyCAP.

9. Next Meeting / Upcoming Dates

- Confirm next meeting date (proposed: October 1, 2026, at 4:30 p.m.)
- Note upcoming Community Choir and preparedness-program dates

10. Closing

- Thank participants
- End meeting at approximately 5:30 p.m.